

# Daylesford Dharma School Bushfire Alert Days Evacuation procedure

As a response to the Summer of 2009 fires and the repeated evacuations from the Hepburn Shire, on days of high bushfire alert where a total fire-ban has been called and/or a serious alert has been issued by the government advising evacuation, the Dharma School will:

**Upon being advised by the CFA of a fire threat or upon hearing the fire alarms sounded:**

The School Director and Teachers will immediately check the CFA web site or contact the CFA directly for information on the proximity of the fire threat.

The School Director and Teachers will take advice from the CFA and then phone parents to advise of our time frame for evacuating the school building.

Parents can calmly collect children from the school at any time but must sign an early leaver's form.

**We will only allow your child to leave with someone other than either parent if you have organised this in the initial phone contact.**

With an imminent fire threat we will aim to leave the building with the children within 10 minutes and assemble at the Daylesford Library where the children can be kept occupied.

If the Library are advised by the Hepburn Shire Council to close, we will then assemble inside the Daylesford Town Hall and will also phone parents to advise them of this.

At the school we will leave a sign on both entry doors to the building advising of our evacuation route and with our contact numbers.

**Evacuation route:**

**Via the Tennis courts to exit on West Street.**

**Along Albert Street to the Library at 33 Albert Street.**

**Assemble at Library.**

**If evacuated to the Town Hall:**

**Along Albert Street to cross at roundabout.**

**Up Vincent Street on the Town Hall side.**

If driving to collect your child please do not panic but make an effort to drive well under the speed limit. We will be keeping the children calm and focused and need parents arriving to also be in a calm state.